

PERSONAL INFORMATION



Irina-Suzana Stan

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WORK EXPERIENCE

- 2017-present Teaching Assistant – English Phonetics and Phonology  
 Department of Modern Languages and Literatures and English Studies  
 University of Barcelona – Barcelona

  - 1st year course - English Phonetics and Phonology (to Undergraduate level students)
- 2015-2016 Teaching Assistant – English Language  
 Department of Translation and Language Sciences  
 Universitat Pompeu Fabra – Barcelona

  - Teaching English language seminar classes (Undergraduate level)  
 Business or sector: Education
- 2013-2014 English Teacher  
 Millington Drake Institute – Valencia (Spain)

  - Organizing and delivering classroom lessons to students; evaluating students' class work and assignments; preparing classroom and coursework materials, homework assignments, and handouts  
 Business or sector: TEFL (Teaching English as a Foreign Language)
- 2012 Academic Executive  
 EC Language School – Malta

  - Offering academic support to teachers and students; maintaining high standards of teaching and assessment; monitoring and managing teaching and learning resources; assisting the Director of Studies in the smooth running of the school  
 Business or sector: TESL (Teaching English as a Second Language)
- 2012 English Teacher  
 EC Language School – Malta

  - Organizing and delivering classroom lessons to students; evaluating students' class work and assignments; preparing classroom and coursework materials, homework assignments, and handouts  
 Business or sector: TESL (Teaching English as a Second Language)
- 2009-2011 Linguistic and Cultural Consultant  
 University of Eastern Piedmont "Amedeo Avogadro" – Vercelli, Italy

  - Collaboration with the Language Department in international projects (Events, Student exchange, cultural events)  
 Business or sector: Education
- 2010 Translator  
 Theca – Milan (Italy)



- Web page translator (Italian-English)  
Business or sector Translation
- 2008-2018 **Journalist**  
*Notizie Oggi Vercelli* - Vercelli (Italy)
- Researching stories, writing news and feature stories, Plan magazine  
Business or sector Weekly Newspaper

**EDUCATION AND TRAINING**

- 2016 – 2017 (Dissertation  
09/2017) **Applied Linguistics and Language Acquisition in Multilingual Contexts - Master Degree (On Research Track)**  
 University of Pavia - Pavia
- Issues in applied linguistics and second language acquisition from multiple perspectives
  - understand the main phenomena in language acquisition
  - learn about the latest research questions and results in the field of applied linguistics
  - learn to transfer research results to teaching practice
  - acquire the independence to propose and carry out an applied research project
- 2015 - 2016 **Theoretical and Applied Linguistics - Master Degree (On Research Track)**  
 Universitat Pompeu Fabra - Barcelona
- State-of-the-art theory and practical applications of linguistics
  - Solid training in the fundamental areas of linguistic theory while specializing in language acquisition
  - carry out an own research in a final project, in which could apply the acquired knowledge
- 2012 **Cambridge ESOL Cert**  
 Cambridge University
- Essential knowledge of the principles of effective English teaching
  - Developed a range of practice skills for teaching English to speakers of other languages
  - Demonstrated the ability to apply the learning in a real teaching context
- 2011 **TEFL Certificate**  
 NISTE International Academy - Malta
- basic communicative learner-centred teaching techniques
  - classroom management
- 2011 **Bachelor of Arts in English and Spanish Language and Literature**  
 University of Eastern Piedmont "A. Avogadro", Italy - Faculty of Foreign Languages and Literatures
- Linguistic and cultural preparation aimed at providing a firm grasp on written and oral knowledge of English and Spanish
  - Cross-interdisciplinary education characterized by advanced skills in linguistic, literary, cultural, historical and artistic areas in a rich disciplinary panorama completed by economic and social areas

**PERSONAL SKILLS**



Mother tongue(s): Romanian

| Other language(s) | UNDERSTANDING |         | SPEAKING           |                   | WRITING |
|-------------------|---------------|---------|--------------------|-------------------|---------|
|                   | Listening     | Reading | Spoken interaction | Spoken production |         |
| Italian           | C2            | C2      | C2                 | C2                | C2      |
| English           | C1            | C1      | C1                 | C1                | C1      |
| Spanish           | B2            | B2      | B2                 | B2                | B2      |

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user  
 Common European Framework of Reference for Languages

**Communication skills**

- strong written and oral communication skills gained through my experience as English teacher (e-mails to parents, administration and support staff, individual and feedback to students, lesson plans and class materials revised for different skill levels)
- very good elocution and diction gained through my experience as English teacher

**Organisational / managerial skills**

- strong interpersonal skills (co-teaching, team-teaching, working with in-class support teachers, paraprofessionals and guidance counsellors)
- demonstrated ability to work independently (effective classroom planning)

**Job-related skills**

- problem solving skills/ability to learn new things quickly
- ability to work under pressure in a fast paced, deadline-driven environment

**Digital Competence**

- good command of office suite (word processor, spreadsheet, presentation software)
- good knowledge of Moodle platform gained as a teaching assistant
- good command of Photoshop 5.1, Design CS3, Internet Explorer, e-mail, gained as a journalist
- good command of EMIX, Final, Corel, SPSS

Driving license: B (car owner)

10/08/2017

